

**Summit County Combined General Health District
Board of Health Meeting – December 13, 2018
5:00 p.m.
Keck Boardroom – Building A**



A G E N D A

- A. Welcome of Persons Present** - *Ms. Billow welcomed Frank Osco , RN, BSN, Public Health Nurse*
- B. Call to Order** – *Ms. Billow called the meeting to order at 5:02 p.m.*
- C. Board Member Roll Call:** *Patricia Billow, Todd Burdette, Dominic Cugini, Lynn Clark, Dr. Roberta DePompei, Dr. Kristine Gill, Dan Karant, Jeffrey Snell, Marco Sommerville, Dr. Richard Stephens, Karen Talbott, and Sheila Williams. Leon Ricks arrived after roll call. Absent: Dr. James Boex, Dr. Robert Denton, Dr. Gayleen Kolazcewski, Jacqui Knettel and Dr. Alexandra Mamonis. Others present: Donna Skoda, Tonya Block, Donna Barrett, Leanne Beavers, Tonia Burford, Angela Burgess, Ali Capoun, Bob Hasenyager, Cory Kendrick, Hanna Korda, Frank Osco, Brenda Pickle, Eric Seachrist, Dr. Erika Sobolewski, and Tabitha Stearns.*
- D. Approval of the Minutes of the Regular Board Meeting**
- Motion by Mr. Karant, seconded by Ms. Clark to approve the Board of Health meeting minutes from November 8, 2018.**
- Approved by voice vote.*
- E. Public and Staff Comments (*three minute maximum.*)**

Joel Helms, 4977 Massillon Road, Green, Ohio, 44720

In 2015, I analyzed licenses for semi-public plants and came up with \$80 for non-dischargers and \$150 for dischargers. I inspected all the plants that were going to the Ohio River basin in the lower half of the county. Three years later, you are adjusting to \$160.00; which is good. No reason to raise non-dischargers up to that level. There are a lot of different responsibilities between dischargers and non-chargers. I think you should reconsider the raise for the non-dischargers. The most important, critical thing is that during my decades of having inspections, mosquito interns are doing the inspection. If they find the grass high, the plants no good. If the grass is cut the plant gets a satisfactory rating. It is not based on the actual operation of the plant. Upon my inspections, I found many of these plants in disrepair and being operated as they were originally designed. But, not how they were being operated at the time. I think it is important that you have a qualified registered state person, like a wastewater 2 person or 3, to do the inspections; not your staff. You get this contract from Ohio EPA and you can actually contract to someone else. You will get a better quality inspection. I should be able to get input to the people and places that you inspect. Right now, it is a fail or no fail or the grass is high type thing. It is very unqualified. You need to have a qualified person doing these inspections.

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F. Reading of Schedule E – Late Filings

Motion by Ms. Clark, seconded by Mr. Karant to approve Schedule E – Late Filings/Schedule B/Personnel.

Approved by voice vote.

Motion by Ms. Clark, seconded by Mr. Karant to approve Schedule E – Late Filings/Schedule C/Contracts/Administration – ServiceMaster by Davis.

Approved by voice vote.

Motion by Ms. Clark, seconded by Mr. Karant to approve Schedule E – Late Filings/Schedule C/Population Health – Triad Advertising.

Approved by voice vote.

G. Motion by Dr. DePompei, seconded by Mr. Cugini, to adopt Resolution No. 033-18, entitled “ Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda”

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

Approved by voice vote.

H. Health Commissioner’s Report

1. Board of Health Reappointments (01/01/2019 – 12/31/2022):

**Dr. James Boex (City of Hudson)
Lynn Clark (City of New Franklin)
Leon Ricks (City of Barberton)
Marco Sommerville (City of Akron)
Karen Talbott (City of Fairlawn)**

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- 2. Presentation of 2019 Budget** *(See Enclosure.) Ms. Skoda advised the full PowerPoint was presented to Finance and Personnel Committee on November 8, 2018. Finance and Personnel recommended presentation to the full Board. Our property tax valuation has not increased since 2011. Again, no increase in 2019. The real cost to our business is personnel. We expect the personnel budget to increase 3% with cost of living and raises. Our non-personnel operating costs will decrease. We have been able to streamline and know costs now. There is nothing unusual in the budget. We do expect some expenses for plumbing repairs. Graham Road is on the market for sale.*

Motion by Ms. Talbott, seconded by Mr. Karant, to adopt Resolution No. 034-18 entitled, "Annual Appropriation Resolution for District Health 2019" *(See Enclosure).*

Approved by voice vote.

Mr. Karant questioned projection of debt payoff? Ms. Skoda replied 2023 is the original payoff date. Payoff without penalty is March 1, 2020; that's our goal.

- 3. Motion by Ms. Clark, seconded by Mr. Karant, to adopt Resolution No. 035-18 entitled, "Salary Increase Resolution" (cost of living increase of 2% for all non-bargaining employees and an additional 1% longevity increase for all non-bargaining employees subject to the maximum pay levels identified for each pay range effective December 24, 2018, according to the Board of Health Salary Classification Schedule)** *[See Enclosure].*

Approved by voice vote; Jeffrey Snell abstained.

- 4. Media Topic of the Month** *(Handling Stress):* www.scph.org/media
- 5. Fourth Annual State of the County's Health Shareholders' Breakfast** – Thursday, March 7, 2019, 8:30 a.m. – 10:30 a.m., Quaker Station, 135 S. Broadway, Akron, OH, 44308. Event will be youth focused in partnership with the ADM Board.
- 6. Opioid Lawsuit Update** – Ms. Skoda advised the lawsuit continues to move forward. Tonya Block and Jackie Pollard were deposed. Hopefully, case will be heard in September 2019.
- 7. The All Staff Meeting/Holiday Luncheon** – Friday, December 14, 2018 at Guy's Party Center, 500 E. Waterloo Road, Akron, OH, 44319. Lunch will be served promptly at 11:30 a.m.

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I. Administration/Fiscal Report

- 1. 2018 Board Mileage Reimbursement Checks** – *Ms. Burgess asked Board members to review and return to Brenda Pickle.*

- 2. Motion by Mr. Karant, seconded by Ms. Clark, to adopt Resolution No. 036-18 entitled, "Resolution Authorizing Routine Expenses for 2019."**

Approved by voice vote.

- 3. Motion by Ms. Talbott, seconded by Dr. Gill, to adopt Resolution No. 037-18 entitled, "Resolution Authorizing Unused Vacation Pay for Bargaining Unit Nurses" (See Enclosure.)**

Approved by voice vote.

J. Community Health Report – No Report.

K. Environmental Report – Public Meeting for 2019 Proposed EH Fees (See Enclosure.)

- 1. Motion by Ms. Clark, seconded by Ms. Williams , to adopt Resolution No. 038-18 approving and granting the issuance of a variance for Robert L. and Natasha A. Curtis at 1078 Eastwood Avenue, Tallmadge, Parcel I.D. 60-04713, Summit County, Ohio, 44278, for the approval of a private water system (See Enclosure.)**

Approved by voice vote.

- 2. Motion by Dr. DePompei, seconded by Ms. Talbott, to adopt Resolution No. 039-18 approving and granting the issuance of a variance for Bradley and Beth Sommers at 5459 Lincoln Boulevard, Hudson, Parcel I.D. 30-10244, Summit County, Ohio, 44056, for the installation of a sewage treatment system (See Enclosure.)**

Approved by voice vote.

- 3. Motion by Ms. Clark, seconded by Mr. Karant, adopting Resolution No. 040-18 entitled, "Resolution Adopting an Environmental Fee Schedule for the Year 2019" (See Enclosure.)**

Approved by voice vote.

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L. Clinical/Medical Director's Report

- 1. Medical Director's Report** – *Dr. Erika Sobolewski reported an increase of Ebola to over 500 cases. There are expanded vaccine efforts. Hepatitis A outbreaks in Utah, California, Michigan and West Virginia. Thankfully, only four cases in Ohio attributed to the outbreak. Over 100 Hepatitis vaccinations including the Haven of Rest, Tent City and our needle exchange program. Followed 15 active TB cases in 2018. Medication Assisted Treatment (MAT) started with Vivitrol. Twenty referrals with currently five active treatments. Wrapping services around clients to facilitate treatment. In January 2019, will include Suboxone as another method of MAT. Five new pertussis cases in Hudson. Zithromycin is the medication of choice for pertussis.*
- 2. Second Reading of Resolution No. __-18 entitled, "Resolution Adopting a Clinical Fee Schedule for the Year 2019"** *(See Enclosure.)*
- 3. Communicable Disease Report** *(See Enclosure.)*
- 4. Influenza Report** *(See Enclosure.)*

M. Population Health Report

- 1. Tobacco 21 Update** – *Cory Kendrick reported first loss of Tobacco 21 legislation in the City of Barberton. Scheduled to present to Summit County Council on January 14 which includes all townships. Discussions with the Village of Lakemore and Tallmadge. Statewide, Summit County has the most communities in one county. Cincinnati passed Tobacco 21 December 12, 2018. A statewide initiative is ideal. Need more communities. 119 tobacco vendors undercover inspections were completed with a 30% fail rate. Forty percent high school students are vaping. They see it as a safe alternative. The FDA and others call it an epidemic.*

Ms. Billow introduced guest, Hannah Korda, Ohio Northern University student.

Dr. DePompei asked for a report at the January meeting in response to comments from Mr. Joel Helms.

N. Miscellaneous Business

Motion by Mr. Snell, seconded by Ms. Clark, to adjourn into Executive Session at 5:53 p.m. for the sale of property at competitive bidding if premature disclosure of information would give an unfair competitive or bargaining edge to a person whose personal private interest is adverse to the general public:

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Roll Call Vote:

**Patricia Billow (Aye), Todd Burdette (Aye), Lynn Clark (Aye),
Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Dr. Kristine Gill (Aye), Dan Karant
(Aye), Leon Ricks (Aye), Jeffrey Snell (Aye), Marco Sommerville (Aye),
Dr. Richard Stephens (Aye), Karen Talbott (Aye), and Sheila Williams (Aye).**

Motion carried.

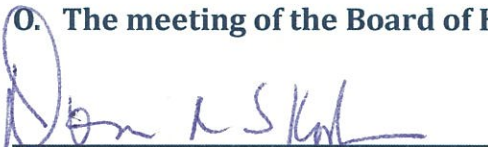
**Motion by Mr. Snell, seconded by Mr. Cugini, to reconvene from Executive Session at
6:25 p.m. and to continue the Executive Session to a later time with a report that no
decision made.**

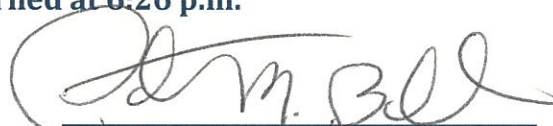
Roll Call Vote:

**Patricia Billow (Aye), Todd Burdette (Aye), Lynn Clark (Aye),
Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Dr. Kristine Gill (Aye), Dan Karant
(Aye), Leon Ricks (Aye), Jeffrey Snell (Aye), Marco Sommerville (Aye),
Dr. Richard Stephens (Aye), Karen Talbott (Aye), and Sheila Williams (Aye).**

Motion carried.

O. The meeting of the Board of Health adjourned at 6:26 p.m.


Secretary


President

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SCHEDULE E - LATE FILINGS

SCHEDULE B - PERSONNEL

- 1. Approve the appointment of Luke Spencer, Sanitarian-in-Training, full-time, \$25.48 per hour effective January 7, 2019** *(Luke graduated from Edinboro University of Pennsylvania with a degree in Environmental Geology and will be working in the Water Quality program.)*
- 2. Approve the appointment of Joseph Browning, Emergency Preparedness Planner, full-time, \$26.82 per hour effective January 7, 2019** *(Joseph will graduate from the University of Akron with a degree in Emergency Preparedness and Homeland Security in December and will be working in the Office of Emergency Preparedness.)*

SCHEDULE C – CONTRACTS

ADMINISTRATION

- 1. Adopt Contract No. 138352 authorizing an amended agreement between ServiceMaster by Davis and the Summit County Combined General Health District for janitorial services** *(pending Prosecutor approval for the period October 1, 2016 through January 31, 2019 in an amount not to exceed \$248,080.00 payable to ServiceMaster by Davis.)*

POPULATION HEALTH

- 1. Adopt Contract No.138437 authorizing an amended agreement between Triad Advertising and Summit County Combined General Health District for the purpose of providing professional services for advertising, marketing, and branding of health district programs and services** *(pending Prosecutor approval for the period of February 10, 2018 to February 9, 2019 in an amount not to exceed \$175,000.00 payable to Triad Advertising.)*

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SCHEDULE A – PERSONNEL

- 1. Approve the appointment of Joseph Kollar, Water Quality Sanitarian, full-time, \$25.48 per hour effective January 7, 2019** *(Joseph is a recent graduate of Kent State University with a degree in Environmental Conservation Biology and will be working in the Water Quality programs.)*
- 2. Approve the change of status for Laura Hoff, from Office Manager (S-6), full-time, to Secretary (S-5), full-time, with no change in pay effective December 17, 2018.** *(The change in status reflects the reorganization of the Human Resource operations within the Administrative Services division, approved by the Finance and Personnel Committee at its November 8, 2018 meeting.)*
- 3. Approve the change of status for Tonia O'Connor, from Office Manager (S-6), full-time, to Secretary (S-5), full-time, with no change in pay effective December 17, 2018.** *(The change in status reflects the reorganization of the Counseling operations within the Community Health division, approved by the Finance and Personnel Committee at its November 8, 2018 meeting.)*

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SCHEDULE B – EMPLOYEE TRAINING AND TRAVEL

DECEMBER TRAVEL REPORT 2018

Name of Conference/Training: Wooster Home Visit

Sponsor:

Date Attending: 11/29/18

Date Returning: 11/29/18

City: Wooster

State: OH

Staff Attending: Christa Brunelle

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$35.65	Total Cost of Expenses:
			\$35.65

Name of Conference/Training: NFP Unit 2 Training

Sponsor: Nurse-Family Partnership

Date Attending: 12/3/2018

Date Returning: 12/7/2018

City: Denver

State: Colorado

Staff Attending: Patrice Sirmons, Brittany Lamantia, Pamela Keen, Stevie Diehl, Shawna Graubner

Grant or General Fund: General Fund

Airfare: \$1750	Shuttle: \$120	Parking:	Lodging: \$1,920.00
Meals: \$1290	Registration:	Mileage: \$35.43	Total Cost of Expenses:
			\$5,115.43

Name of Conference/Training: OPHA Fall Nursing Conference

Sponsor: Ohio Public Health Association

Date Attending: 12/13/2018

Date Returning: 12/13/2018

City: Dublin

State: OH

Staff Attending: Joanne Tate

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$110	Mileage: \$131.89	Total Cost of Expenses:
			\$241.89

Name of Conference/Training: MCH- Ohio Healthy Program Training

Sponsor: ODH

Date Attending: 12/18/2018

Date Returning: 12/19/2018

City: Columbus

State: OH

Staff Attending: Megan Sutherland

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging: \$200
Meals: \$51	Registration:	Mileage: \$185.30	Total Cost of Expenses: \$483.30

Name of Conference/Training: NFP Neighbor Site Visit

Sponsor:

Date Attending: 12/19/2018

Date Returning: 12/19/2018

City: Columbus

State: Ohio

Staff Attending: Patrice Sirmons, Brittany Lamantia, Pamela Keen, Stevie Diehl, Shawna Graubner

Grant or General Fund: General Fund

Airfare:	Shuttle	Parking: \$12	Lodging:
Meals:	Registration:	Mileage: \$140	Total Cost of Expenses: \$152

Name of Conference/Training: ODA Pesticide Re-Certification Conference

Sponsor: Ohio State University Extension and Ohio Department of Agriculture

Date Attending: 1/15/2019

Date Returning: 1/15/2019

City: Akron

State: OH

Staff Attending: Sue Cummings

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration: \$109	Mileage: \$5.45	Total Cost of Expenses: \$114.50

Name of Conference/Training: Ohio Dental Association Leadership Institute

Sponsor: Ohio Dental Assoc

Date Attending: 3/15/2019

Date Returning: 3/16/2019

City: Columbus

State: OH

Staff Attending: Jennifer Kale

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$123.17	Total Cost of Expenses: \$123.17

Name of Conference/Training: Ohio Dental Assoc Annual Session

Sponsor: Ohio Dental Association

Date Attending: 10/3/2019

Date Returning: 10/5/2019

City: Columbus

State: Ohio

Staff Attending: Jennifer Kale

Grant or General Fund: General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$125.90	Total Cost of Expenses: \$125.90

MULTIPLE MEETINGS

Name of Conference/Training: Cardinal Health Leadership Development Training

Sponsor: Cardinal Health

Date Attending: 10/26/2018

Date Returning: 12/31/19

City: Dublin

State: Ohio

Number of Multiple Meetings: 4

Staff Attending: Jackie Pollard, Angela Genet

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$545.00	Total Cost of Expenses: \$545

Name of Conference/Training: FCFC Meetings (i.e. monthly OFCFA meetings, monthly OFCF meetings, training/workshops, meetings with residential facilities, etc.)

Sponsor: FCFC

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City:

State: OH

Number of Multiple Meetings: 20

Staff Attending: Janice Houchins

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging: \$150
Meals:	Registration: \$100	Mileage: \$1417.00	Total Cost of Expenses: \$1667

Name of Conference/Training: Family Team Meetings to coordinate services for FCFC

Sponsor: Various county locations

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: **State:** OH **Number of Multiple Meetings:** 20

Staff Attending: Linda Jones **Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$999.53	Total Cost of Expenses: \$999.53

Name of Conference/Training: Ohio EH Director Forum - OEHA

Sponsor: OEHA

Date Attending: 1/1/2019

Date Returning: 12/31/2018

City: **State:** OH **Number of Multiple Meetings:** 5

Staff Attending: Tonia Burford **Grant or General Fund:** General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$500	Total Cost of Expenses: \$500

Name of Conference/Training: Sanitarian Advisory Board

Sponsor: ODH

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Columbus **State:** OH **Number of Multiple Meetings:** 5

Staff Attending: Tonia Burford **Grant or General Fund:** General Fund

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$500	Total Cost of Expenses: \$500

Name of Conference/Training: Calibration of Air Monitors

Sponsor: Ohio EPA Air Lab

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Groveport **State:** OH **Number of Multiple Meetings:** 6

Staff Attending: Nicole Bradley, Brian Ng **Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$1000	Total Cost of Expenses: \$1000

Name of Conference/Training: Ohio Local Air Pollution Control Officers Association quarterly meetings

Sponsor: OLAPCOA

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: State: OH

Number of Multiple Meetings: 4

Staff Attending: Sam Rubens, Julie Brown, Duane LaClair

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$600	Total Cost of Expenses: \$600

Name of Conference/Training: Ohio EPA - various meetings

Sponsor: Ohio EPA

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: State:

Number of Multiple Meetings: 12

Staff Attending: Sam Rubens, Julie Brown, Duane LaClair, Nicole Bradley, Lee Ann Hinkle, Dawn Meyers, Brian Ng, Debbie Wallen, Laura Miracle, Sean Vadas, Chris Radcliffe, Kelly Kanoza, Sai Varada, Connor Moroney

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking: \$120	Lodging:
Meals:	Registration:	Mileage: \$1100	Total Cost of Expenses: \$1220

Name of Conference/Training: Northeast Ohio Areawide Coordinating Agency (NOACA) Quarterly Meetings

Sponsor: NOACA

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Cleveland State: OH

Number of Multiple Meetings: 4

Staff Attending: Sam Rubens, Duane LaClair, Julie Brown

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking: \$40	Lodging:
Meals:	Registration:	Mileage: \$175	Total Cost of Expenses: \$215

Name of Conference/Training: Ohio EPA-TSO Quarterly Meeting
Sponsor: Ohio EPA
Date Attending: 1/1/2019 **Date Returning:** 12/31/2019
City: Groveport **State:** OH **Number of Multiple Meetings:** 4

Staff Attending: Nicole Bradley, Brian Ng, Julie Brown **Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$600	Total Cost of Expenses: \$600

Name of Conference/Training: Ohio EPA P & E Bi Monthly Training
Sponsor: Ohio EPA
Date Attending: 1/1/2019 **Date Returning:** 12/31/2019
City: Columbus **State:** OH **Number of Multiple Meetings:** 6

Staff Attending: Sean Vadas, Duane LaClair **Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking: \$60	Lodging:
Meals:	Registration:	Mileage: \$900	Total Cost of Expenses: \$960

Name of Conference/Training: Air Monitoring Workgroup Quarterly Meetings
Sponsor: Ohio EPA
Date Attending: 1/1/2019 **Date Returning:** 12/31/2019
City: Cleveland **State:** OH **Number of Multiple Meetings:** 4

Staff Attending: Sam Rubens, Julie Brown **Grant or General Fund:** Grant

Airfare:	Shuttle:	Parking: \$40	Lodging:
Meals:	Registration:	Mileage: \$600	Total Cost of Expenses: \$640

Name of Conference/Training: Northeast Ohio Sewage Roundtable
Sponsor:
Date Attending: 1/1/2019 **Date Returning:** 12/31/2019
City: **State:** OH **Number of Multiple Meetings:** 4

Staff Attending: Julie Reis, Allie Capoun, + 2 Staff **Grant or General Fund:** General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$300	Total Cost of Expenses: \$300

Name of Conference/Training: Smoke Free Ohio Appeal at medina County Health Department

Sponsor: ODH

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Medina

State: OH

Number of Multiple Meetings: 6

Staff Attending: Sue Cummings, Mike Harrison

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$122.63	Total Cost of Expenses: \$122.63

Name of Conference/Training: Oral Health Ohio Board of Directors

Sponsor: OHH

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Columbus

State: OH

Number of Multiple Meetings: 4

Staff Attending: Jennifer Kale

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$523.20	Total Cost of Expenses: \$523.20

Name of Conference/Training: Ohio Dental Association Council on Access to Public Service

Sponsor: ODA

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Columbus

State: OH

Number of Multiple Meetings: 3

Staff Attending: Jennifer Kale

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$392.40	Total Cost of Expenses: \$392.40

Name of Conference/Training: Ohio Dental Association Foundation

Sponsor: ODA

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Columbus

State: OH

Number of Multiple Meetings: 3

Staff Attending: Jennifer Kale

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$392.40	Total Cost of Expenses: \$392.40

Name of Conference/Training: Case School of Dental Medicine Deans Visiting Committee

Sponsor: CWRU

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Cleveland

State: OH

Number of Multiple Meetings: 2

Staff Attending: Jennifer Kale

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: OSOPHE Quarterly Meetings

Sponsor: OSOPHE

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Dublin

State: OH

Number of Multiple Meetings: 5

Staff Attending: Jessie Wingert

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: Ohio Public Health Partnership

Sponsor: OPHP

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Worthington

State: OH

Number of Multiple Meetings: 3

Staff Attending: Jessie Wingert

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: All Project CHC Mandatory Meetings

Sponsor: ODH

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Columbus

State: OH

Number of Multiple Meetings: 3

Staff Attending: Heidi Dressler, Kristi Kato

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking: \$60	Lodging: \$450
Meals: \$240	Registration:	Mileage: \$425	Total Cost of Expenses: \$1,175

Name of Conference/Training: FCFC Meetings

Sponsor: Stark Family Council

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: North Canton

State: OH

Number of Multiple Meetings: 3

Staff Attending: Christa Brunelle

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$60	Total Cost of Expenses: \$60

Name of Conference/Training: Tobacco Free Ohio Alliance Meetings

Sponsor: ODH

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Columbus

State: OH

Number of Multiple Meetings: 4

Staff Attending: Jessie Wingert

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$545	Total Cost of Expenses: \$545

Name of Conference/Training: NEOSCC

Sponsor: NEOSCC

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Cleveland

State: OH

Number of Multiple Meetings: 12

Staff Attending: Donna Skoda, Tonya Block, Bob Hasenyager

Grant or General Fund: General

Airfare:	Shuttle:	Parking: \$120	Lodging:
Meals:	Registration:	Mileage: \$453.98	Total Cost of Expenses: \$573.98

Name of Conference/Training: AOHC

Sponsor: AOHC

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: Columbus

State: OH

Number of Multiple Meetings: 12

Staff Attending: Donna Skoda

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$1,080	Total Cost of Expenses: \$1,080

REGIONAL TRAVEL

Name of Conference/Training: AOHC NEO Regional

Sponsor: AOHC

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: **State:** OH

Number of Multiple Meetings: Regional Travel

Staff Attending: Donna Skoda, Tonya Block

Grant or General Fund: General

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$400	Total Cost of Expenses: \$400

Name of Conference/Training: BCCP Multiple Provider Visits

Sponsor:

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: **State:** OH

Number of Multiple Meetings: Regional Travel

Staff Attending: Janice Hunter

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: FCFC Required Meetings

Sponsor: ODA

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: **State:** OH

Number of Multiple Meetings: Regional Travel

Staff Attending: Anastasia Garske

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage:	Total Cost of Expenses: TIME ONLY

Name of Conference/Training: NECO Regional PHEP Grant

Sponsor: NECO

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: State: OH

Number of Multiple Meetings: Regional Travel

Staff Attending: Chris Barker, Jennifer Smith, Tracy Rodriguez, Joan Hall, Tonia Burford, Kathy Coleman, +1 Staff

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$4000	Total Cost of Expenses: \$4000

Name of Conference/Training: PHEP Grant

Sponsor: Ohio PHEP

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: State: OH

Number of Multiple Meetings: Regional Travel

Staff Attending: Chris Barker, Jennifer Smith, Tracy Rodriguez, Joan Hall, Tonia Burford, Kathy Coleman, +1 Staff

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$4000	Total Cost: \$4000

Name of Conference/Training: Regional travel across the Air Quality regulator region of Summit, Portage and Medina counties for 2019

Sponsor:

Date Attending: 1/1/2019

Date Returning: 12/31/2019

City: State: OH

Number of Multiple Meetings: Regional Travel

Staff Attending: Sam Rubens, Julie Brown, Duane LaClair, Nicole Bradley, Lee Ann Hinkle, Dawn Meyers, Brian Ng, Debbie Wallen, Laura Miracle, Sean Vadas, Chris Radcliffe, Kelly Kanoza, Sai Varada, Connor Moroney, Tonia Burford, Sue Cummings

Grant or General Fund: Grant

Airfare:	Shuttle:	Parking:	Lodging:
Meals:	Registration:	Mileage: \$1000	Total Cost of Expenses: \$1000

**Summit County Combined General Health District
Board of Health Meeting -- Thursday, December 13, 2018
5:00 p.m.
Boardroom – Building A**



SCHEDULE C – CONTRACTS

A. Administration

- 1. Adopt Contract No. 138428 authorizing an agreement between Brewer-Garrett Company and the Summit County Combined General Health District for Janitorial, Grounds and Facility Management services** *(pending Prosecutor approval for the period January 1, 2019 through January 31, 2022 in an amount not to exceed \$1,475,865.00 payable to Brewer-Garrett.)*
- 2. Adopt Contract No. 138436 authorizing an agreement between Akron Children's Hospital and the Summit County Combined General Health District for EPIC electronic health record system implementation and support** *(pending Prosecutor approval for the period December 1, 2018 through November 30, 2019 in an amount not to exceed \$172,403.00 payable to Akron Children's Hospital.)*

B. Clinical Health

- 1. Adopt Contract No. 138419 authorizing an agreement between the Summit County Sheriff and Summit County Combined General Health District for the purpose of providing security for four-hour shifts on Mondays, Tuesdays, Wednesdays and Thursdays from 4:00 p.m. – 8:00 p.m. at the Fairway Center located at 1867 W. Market Street, Akron, Ohio, 44313 and for one three-hour shift on Wednesdays from 4:00 p.m. – 7:00 p.m. at the Arlington Center located at 1400 South Arlington Street, #28, Akron, OH, 44306** *(pending Prosecutor approval for the period January 1, 2019 through December 31, 2019 in an amount not to exceed \$41,749.00 payable to Summit County Sheriff.)*
- 2. Adopt Contract No. 138425 authorizing an agreement between Cuyahoga County Board of Health and Summit County Combined General Health District for the purpose of providing dental sealants to eligible schools** *(pending Prosecutor approval for the period January 1, 2019 through December 31, 2019 in an amount not to exceed \$29,594.00 payable to Cuyahoga County Board of Health.)*

**Summit County Combined General Health District
Board of Health Meeting -- Thursday, December 13, 2018
5:00 p.m.
Boardroom – Building A**



SCHEDULE C – CONTRACTS

C. Community Health

- 1. Adopt Contract No. 138429 authorizing an agreement between Summit County Combined General Health District and Summit Psychological Associates to provide services required by the Ohio Department of Health Prescription Drug Overdose Prevention Program** *(pending Prosecutor approval for the period of September 1, 2018 through August 31, 2019 in an amount not to exceed \$30,000.00 payable to Summit Psychological Services.)*
- 2. Adopt Contract No. 138430 authorizing an agreement between Summit County Combined General Health District and Oriana House, Inc. to provide services required by the Ohio Department of Health Prescription Drug Overdose Prevention Program** *(pending Prosecutor approval for the period of September 1, 2018 through August 31, 2019 in an amount not to exceed \$30,000.00 payable to Oriana House, Inc.)*

D. Environmental Health

- 1. Adopt Contract No. 138418 amending an agreement between the Ohio EPA and the Summit County Combined General Health District for the Akron Regional Air Quality Management District for air pollution control** *(pending Prosecutor approval for the period October 1, 2017 through June 30, 2019 in an amount not to exceed \$2,239,231.00 payable to SCPH.)*
- 2. Adopt Contract No. 138431 authorizing an agreement between the the Summit/Akron Solid Waste Management Authority (SASWMA) and the Summit County Combined General Health District for 2019 Solid Waste Enforcement and Monitoring Services** *(pending Prosecutor approval for the period January 1, 2019 through December 31, 2019 in an amount not to exceed \$150,000.00 payable to SCPH).*

**Summit County Combined General Health District
Board of Health Meeting -- Thursday, December 13, 2018
5:00 p.m.
Boardroom – Building A**



SCHEDULE C – CONTRACTS

E. Population Health

- 1. Adopt Contract No. 138421 authorizing an agreement between Presidio Technology Capital and Summit County Combined General Health District for the purpose of providing financing of server refresh project** *(pending Prosecutor approval for the period December 14, 2018 through December 14, 2021 in an amount not to exceed \$119,920.00 payable to Presidio Technology Capital.)*

**Summit County Combined General Health
District Board of Health Meeting
Thursday, December 13, 2018 5:00p.m.
Keck Board Room, Building A**



SCHEDULE D - FINANCE



SUMMIT COUNTY PUBLIC HEALTH

Monthly Cash Statement As of November 2018

<u>Cash Receipts</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
State Subsidy	\$271,841	\$0	\$271,841
Environmental Health Fees	\$2,527,480	\$306,397	\$2,833,877
Vital Statistics	\$503,583	\$0	\$503,583
Personal Health Services	\$766,861	\$292,414	\$1,059,275
Miscellaneous Receipts	\$159,539	\$0	\$159,539
Federal Funds Reimbursement	\$36,174	\$9,625,540	\$9,661,714
Local Contracts (Including Akron)	\$3,674,568	\$1,182,265	\$4,856,833
State Fees	\$948,593	\$0	\$948,593
Rental of Property	\$125,653	\$0	\$125,653
Local Taxation	\$3,230,675	\$0	\$3,230,675
TOTAL CASH RECEIPTS	\$12,244,967	\$11,406,616	\$23,651,583
<u>Cash Disbursements</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Total</u>
PERS/Workers Comp/Medicare	\$899,737	\$676,216	\$1,575,953
Health Benefits	\$1,033,942	\$850,285	\$1,884,227
Travel	\$108,742	\$64,770	\$173,512
Supplies	\$480,110	\$431,704	\$911,814
Contracts Services/Repairs	\$1,206,113	\$3,687,064	\$4,893,177
Building Rental	\$0	\$86,247	\$86,247
Advertising and Printing	\$11,531	\$163,621	\$175,152
Other Expenses	\$92,787	\$23,740	\$116,527
Equipment	\$133,565	\$64,892	\$198,457
Remittance to State	\$991,851	\$0	\$991,851
Nuisance Abatement Expense	\$785	\$0	\$785
Debt Service-Building	\$377,424	\$0	\$377,424
Client Services	\$3,316	\$56,665	\$59,981
Salaries	\$5,628,025	\$4,276,179	\$9,904,204
TOTAL CASH DISBURSEMENTS	\$10,967,928	\$10,381,383	\$21,349,311
RECEIPTS LESS DISBURSEMENTS	\$1,277,039	\$1,025,233	\$2,302,272
Transfers/Advances-In	(\$1,725,950)	(\$199,314)	(\$1,925,264)
Transfers/Advances-Out	\$0	\$1,925,264	\$1,925,264
Reserve for Encumbrances	\$6,215,917	\$2,939,101	\$9,155,017
FUND BALANCE	\$9,218,906	\$2,238,384	\$11,457,289



Summit County Public Health

General Fund Executive Summary

November 2018 Financial Report

	<u>2017 YTD</u> <u>Actual</u>	<u>2018 YTD</u> <u>Actual</u>	<u>2017 vs 2018</u> <u>YTD Variance</u>
<u>Cash Receipts</u>			
Local Taxation	3,230,675	3,230,675	0
State Subsidy	101,883	271,841	169,958
Environmental Health Fees	2,551,520	2,527,480	(24,040)
Vital Statistics	441,826	503,583	61,757
Personal Health Services	1,366,132	766,861	(599,271)
Miscellaneous Receipts	134,147	159,539	25,392
Federal Funds Reimbursement	21,066	36,174	15,108
Local Contracts (Including Akron)	3,639,992	3,674,568	34,576
State Fees	850,981	948,593	97,612
Rental of Property	139,773	125,653	(14,120)
TOTAL CASH RECEIPTS	12,477,995	12,244,967	(233,028)
<u>Cash Disbursements</u>			
Salaries	5,406,020	5,628,025	222,006
PERS/Workers Comp/Medicare	878,991	899,737	20,746
Health Benefits	1,038,337	1,033,942	(4,395)
Travel	136,270	108,742	(27,527)
Supplies	543,684	480,110	(63,574)
Contracts Services/Repairs	1,246,796	1,206,113	(40,683)
Building Rental	0	0	0
Advertising and Printing	5,763	11,531	5,768
Other Expenses	107,479	92,787	(14,692)
Equipment	218,735	133,565	(85,171)
Remittance to State	890,528	991,851	101,323
Nuisance Abatement Expense	0	785	785
Debt Service-Building	385,975	377,424	(8,551)
Client Services	41,676	3,316	(38,361)
TOTAL CASH DISBURSEMENTS	10,900,253	10,967,928	67,675
RECEIPTS LESS DISBURSEMENTS	1,577,743	1,277,040	(300,703)
Transfers/Advances-In	2,463,866	1,725,950	(737,916)
Transfers/Advances-Out (Disbursements)	0	0	0
Reserve for Encumbrances	4,385,058	6,215,917	1,830,859
FUND BALANCE	8,426,667	9,218,907	792,240